

**VILLAGE OF GRAND BEACH
REGULAR COUNCIL MEETING
JUNE 15, 2016**

CALL TO ORDER

Council president Paul Leonard Jr. called the regular council meeting to order at 7:30 p.m. EST. Present in addition to Leonard were James Bracewell, Frank Giglio, Deborah Lindley and Blake O'Halloran.

ADOPT AGENDA

Bracewell moved, seconded by O'Halloran to adopt the agenda as presented. Motion carried unanimously 5-0.

APPROVE MINUTES

O'Halloran moved, seconded by Bracewell to approve the minutes of the Public Hearing on May 18, 2016. Motion carried unanimously.

Bracewell moved, seconded by Lindley to approve the minutes of the Regular Council Meeting on May 18, 2016. Motion carried unanimously 5-0.

Bracewell moved, seconded by O'Halloran to approve the minutes of the Special Council Meeting- Budgets on May 25, 2016. Motion carried 4-0 with Lindley abstaining as she was not at the meeting.

Bracewell moved, seconded by O'Halloran to approve the minutes of the Special Council Meeting on May 25, 2016. Motion carried 4-0 with Lindley abstaining as she was not at the meeting.

COMMISSION REPORTS

Building & Zoning: Nothing to report.

Parks & Beaches: Giglio said that the beach near the pier was full of debris after the winter storms, and Superintendent Bob Dabbs informed the council that they cleaned and raked the beach earlier in the day. The stairs were installed at the Cedar easement. Giglio suggested that "No Loitering" signs be installed near the arch where the grass was planted last year to stop cars from parking on the grass.

Streets & Water: Leonard said that the Village continues to patch the streets, and there will be paving done on some of the streets soon.

Police: Police Chief Dan Schroeder read a letter that he received from the Village of Michiana Police Chief Ryan Layman who commended Officer Patricia Cattes for going above and beyond the call of duty recently in Michiana with help involving an underage drinking party and a 911 call. Lindley said that the police departments complement each other with their support and back up when needed.

Pro-Shop and Course: O'Halloran reported that May was a very good month, up almost 25% compared to last May. He was recently at a gathering where someone mentioned to him that a lot of tax money is spent on the golf course. He wants to make it known that the golf course is self-supporting and there is no tax money spent on the course. He said that the golf course is a great amenity for the community, and the Village is lucky to have it and to have it support itself.

ServiScape: In addition to his written report, Clay Putnam told the council that there have been three

breaks in the irrigation line since his report was written. O'Halloran said that the council is trying to set money aside for the irrigation system with an estimated cost of \$200,000. Putnam thanked Bob Dabbs and his crew for taking down a large oak limb on #2. He said by early July they should have the cart path in on #3.

PERSONNEL REPORTS

Superintendent: In addition to his written report, Bob Dabbs told the council that they will be painting lines on the streets and painting the posts. When they are ready to scrape and paint the arch, he will come back to the council for approval to rent a lift truck for a couple of weeks.

Police Chief: In addition to his written report, Chief Dan Schroeder told the council the police department has a Law Enforcement Information Network (L.E.I.N.) terminal, and they have been chosen by the state to be audited. One of the requirements of the State is to have several mandatory policies in place in order to continue using the system. The policies that he has presented are boilerplate policies from the State and will cover the computer use at the police department. They were adopted later in the meeting.

Building Inspector: Bill Lambert said he has issued 19 permits so far this year. He said that everything is going well, but there is going to be a problem with construction traffic and parking on Whitewood this summer.

PAY BILLS

Bracewell moved, seconded by O'Halloran to approve the payment of the bills with the written additions as presented. Motion carried unanimously 5-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

LICENSE AGREEMENT – PLANTING ON END OF WEST MCKEAN

Leonard said the Village was presented with a formal license agreement created by Village Attorney Sara Bell that deals with plantings on West McKean. Leonard has reviewed it and made changes to it. He said the next step is to present it to the resident to see if she will agree to sign it. Once signed, it will come back to the council for approval and signature.

GOLF CART PARKING AT WHITEWOOD & LAKE VIEW

Hugh Wade and Diana Melichar addressed the council concerning parking at the end of Whitewood. Wade said he recently started building a house at the end of Whitewood and with the newly placed "Golf Cart Only Parking" sign in front of his property, there is no place for his contractors to park. He said he would like something done to address the parking during construction and also address long term parking in front of his house.

Melichar explained that many of the houses along Lake View have the backs of their houses facing the street so they don't see all of the golf carts parked there, but Wade's house could not be built on the lake because of Department of Environmental Quality requirements so his house will face Whitewood and the lake. She feels that he should not have to look out and see golf carts parked in front of his house. She said there is not much flat land on the parcel to allow for much parking, so his guests should be allowed to park in front of his house like others do in the Village.

Melichar said that there has always been a problem with parking in that area, but in the past it was a vacant lot that was owned by the Wilke family. There were many times that people actually parked their cars and carts on their private property, but now it should be more obvious that it is private property because there will be a house on the property. She suggested that the Village create a parking plan to let people know where they can park in the Village.

The council agreed that something needs to be done to allow contractors to park in front of the house during construction, and that something needs to be done for long term parking for Mr. Wade. They agreed to remove the "Golf Cart Only" parking sign from in front of the property and will order signs that say "Construction Vehicles Only". Mr. Wade will pay for the parking signs.

PARKING PERMITS

Clerk-Treasurer Mary Robertson said that she has had inquiries from homeowners who want to know where their renters can park to go to the beach. They have asked for some type of parking permit to allow them to park at the beaches.

Lindley stated that she doesn't see any reason to have parking permits for rental properties. She said if they offer a registered golf cart with the property they will be able to park it in golf cart parking areas. If they don't have a registered cart, they will have to walk to the nearest beach like other residents do. Leonard agreed that he didn't see a reason to provide parking permits for rental properties.

OSELKA CONSTRUCTORS - REQUEST TO USE BEACH EASEMENT

Leonard moved, seconded by O'Halloran to grant permission to Oselka Constructors to use the Royal Beach easement to access a property to construct shore protection beginning after Labor Day and finishing before Memorial Day. Motion carried unanimously 5-0.

GOLF COURSE USE REQUEST- NEW BUFFALO HIGH SCHOOL

Bracewell moved, seconded by O'Halloran to approve the New Buffalo High School Golf Course use request as presented. Motion carried unanimously 5-0.

RESOLUTION – ACCEPT CREDIT & DEBIT CARDS FOR GOLF FEES

Leonard moved, seconded by Bracewell to adopt resolution number 2016-06 to accept credit and debit cards for golf fees as presented. Motion carried unanimously 5-0.

GOLF CART PURCHASE

O'Halloran told the council that the ranger's gas cart is over 30 years old and needs to be replaced. Bracewell explained his concern that Lan Cam is the automatic supplier, and suggested that in the future there be more than one bid for purchases. Leonard moved, seconded by Lindley to purchase a used gas golf cart from Lan Cam in the amount of \$2,000. Motion carried unanimously 5-0.

BUDGET AMENDMENT GOLF 2015/2016

O'Halloran moved, seconded by Leonard to approve a budget amendment for the golf fund for fiscal year 2015/2016 as presented. Motion carried unanimously 5-0.

ABLE DISPOSAL CONTRACT

Leonard explained that last year the council approved an extension of the Able Disposal contract for a year with the option to extend one year at a time through August 31, 2019. Leonard moved, seconded by Lindley to approve an extension of the Able Disposal Contract through August 31, 2017. Motion carried unanimously 5-0.

SET FEES FOR RENTAL HOME INSPECTIONS- HOMES WITH A SPECIAL LAND USE PERMIT

Leonard explained that when the Planning Commission and Village Council created the short term rental property procedure, the council did not set the registration and inspection fees for those properties. These fees are only for rental properties where the Village requires a special land use permit because of complaints that the Village has received.

Leonard moved, seconded by O'Halloran to adopt a short term rental inspection fee schedule for short term rental properties requiring a special land use permit and set the fees at \$100 application fee, \$100 for initial inspection of home, \$100 for subsequent inspections associated with the initial inspection, \$100 for inspections necessary after a certificate of compliance is issued and \$100 for any subsequent inspection fees. Motion carried unanimously 5-0.

ACH PAYMENTS FOR WATER BILLS

Clerk-Treasurer Mary Robertson has received requests from property owners for automatic withdrawal from their bank accounts to pay their water bills. Robertson said if the council agrees to the automated clearing house (ACH) payments, residents will still have the option to pay their bills online. Horizon Bank will charge the Village \$25 per month and 15 cents per transaction for this service. Robertson doesn't think there will be any charge to the property owner from their personal bank.

O'Halloran moved, seconded by Leonard to approve ACH payments for water bills for a trial basis period of six months. Motion carried unanimously 5-0.

GRAND BEACH POLICE DEPT. POLICIES FOR LAW ENFORCEMENT INFORMATION (L.E.I.N.):

Since we are required by the State to have certain policies in place for L.I.E.N., Leonard moved, seconded by Bracewell to adopt the Media Sanitization & Destruction policy, Disciplinary Policy, Media Protection Policy, Personally Owned Device Policy, Physical Protection Policy, and User Account - Access Validation Policy. Motion carried unanimously 5-0.

HALL RENTAL REQUESTS

Bracewell moved, seconded by Leonard to approve hall rental requests for Gina O'Halloran on June 25, 2016, Victoria McHugh on July 9, 2016 and Barbara Jacobs on September 16, 2017. Motion carried unanimously 5-0.

AUDIENCE RECOGNITION

Resident Ray McDonald addressed the council concerning water from Ridge Road that drains into a cistern and then through a drain pipe down to the beach. He provided pictures to the council of the drainage pipe located next to his property and said that with all of the erosion, he and three of his neighbors have each spent \$58,000 to protect their properties. He said that if the Village doesn't do something to extend the pipe, it is going to erode everything.

Giglio told McDonald that the only thing the Village can do is build a rack and extend the pipe. Dabbs said that he can extend the pipe with another 20' section and buy rip rap, although he doesn't know if they can install it with the equipment the Village has. Leonard asked Dabbs to get prices on extending the pipe and adding small rock to the area where the pipe is extended, and to bring the information to the next council meeting.

CORRESPONDENCE

The council received a letter from Diana Melichar concerning parking on Whitewood.

ADJOURNMENT

Bracewell moved, seconded by O'Halloran to adjourn. Motion carried unanimously 5-0.

With no further business, the meeting was adjourned at 9:10 p.m. EST.

Respectfully Submitted,

Mary J. Robertson
Clerk-Treasurer