

**VILLAGE OF GRAND BEACH  
REGULAR COUNCIL MEETING  
APRIL 20, 2016**

Council president Paul Leonard Jr. called the regular council meeting to order at 7:30 p.m. EST. Present in addition to Leonard were Frank Giglio, Deborah Lindley and Blake O'Halloran. James Bracewell was not in attendance as he was out of town.

Call to  
Order

O'Halloran moved, seconded by Lindley to adopt the agenda as presented. Motion carried unanimously 4-0.

Adopt  
Agenda

O'Halloran moved, seconded by Lindley to approve the minutes of the Regular Council Meeting of March 16, 2016. Motion carried unanimously 4-0.

Approve  
Minutes

Giglio moved, seconded by O'Halloran to approve the minutes of the Budget Workshop Session of April 2, 2016. Motion carried unanimously 4-0.

Commission Reports:

Commission  
Reports

Building & Zoning: Bracewell was not in attendance.

Parks & Beaches: Giglio said that some areas have a beach and other areas have none. They will put stairs in at Oak and Cedar, and if beach conditions change, they will add stairs.

Leonard said that Congressman Fred Upton met with a group in New Buffalo recently to look at the damage to the shoreline and possible damage to the water pumping station in New Buffalo. After the meeting, Upton sent a letter to the Army Corps of Engineers (ACOE) regarding the necessity of replenishing the beaches south of the breakwater. Upton received a response from the Assistant Secretary of the ACOE that states the breakwater is doing what it was meant to do, and that there is no funding available for beach replenishment in this area.

Leonard showed those in attendance a "Beach Erosion" file that has pictures and information in it going back to the 1930's showing beach erosion that has occurred over the years. Leonard said he plans to show pictures that he recently took of the beach conditions at the May council meeting. He warned everyone that the water is much deeper off shore than it has been in past years, and that there are concrete blocks and other obstacles now exposed on the beach and in the water. He advised that people should not dive in to the water because of these hazards.

Streets & Water: Leonard said that Water Superintendent Bob Dabbs has been testing the drinking water. He said that the Village is planning to have several streets that are in bad condition paved this year.

Police: Lindley said that the officers have all taken a CPR refresher course.

Pro-Shop and Course: O'Halloran said the pro shop is stocked and ready to go, and the golf course is open and looks great. They recently purchased new batteries for two carts that were not holding a charge.

ServiScape: Clay Putnam said the course opened on the weekend of March 25<sup>th</sup> with cups, pins, flags and other accessories in place. They have ordered trees to screen the

ServiScape  
Report

maintenance area from the #7 fairway. Aerification is scheduled for the week of April 25<sup>th</sup>.

Personnel Reports:

Personnel Reports

Superintendent: In addition to his written report, Bob Dabbs told the council that they will be putting mulch in at the park and other gardens in the Village. Lindley asked Dabbs if he planned to do anything additional for mosquitos this year with the threat of the Zika Virus. He said that the equipment they use for spraying does not work and would cost \$10,000 to replace. He said that there are people opposed to spraying the chemicals in the Village, and he will continue to use the mosquito donuts in areas with standing water.

Police Chief: In addition to his written report, Chief Dan Schroeder told the council that he received a nice letter and certificate from Michigan Film and Digital Media as a thank you for the cooperation during the filming of “The Middle Distance” that took place in Grand Beach.

Building Inspector: Bill Lambert said there is a lot of building activity in the Village, and there will be another new house going up on Erich Lane.

Giglio moved, seconded by Lindley to approve the payment of the bills with the written additions as presented. Motion carried unanimously 4-0.

Pay Bills

Unfinished Business: None

New Business:

Marcy Hamilton of the Southwest Michigan Planning Commission (SWMPC) addressed the council regarding a recent a grant of approximately \$400,000 that they received through the Department of Environmental Quality to help develop a watershed plan for waters that drain from tributaries into Lake Michigan. SWMPC has partnered with Chikaming Open Lands (COL), the Conservation Fund, the Berrien County Health Department and Great Lakes Scientific to develop a watershed plan for waters that are not included in the St. Joe or the Galien watersheds. The watershed would include White Creek.

Lake MI Tributaries Watershed Management Plan

They are currently in the data collection stage and will hold meetings and invite the public to share what they know regarding water runoff and problem areas. This information will be incorporated into a plan that will be submitted to the state, and will open up funding opportunities to help improve the water quality. They will inform the Village about meetings.

Land Protection Specialist Ryan Postema of COL told the council that their mission is to protect open space, both natural and farmland. They acquire properties to be used for nature preserves and own the Grand Beach Marsh as well as others throughout the area.

Leonard stated that the Village received a request from Barbara Glass of East McKean Drive to allow her landscaping company to plant on an unimproved area on East McKean that dead ends in front of her home. The Village received advice from Village

Request to Plant on E. McKean

Attorney Sara Bell to enter in to an agreement with Glass. Bell sent a sample license agreement that can be used for this situation. Leonard will revise the agreement and submit it to Bell for her approval. Once approved by Bell, it will come back to the council for final approval. Glass will be responsible for all legal fees associated with the preparation of the agreement.

Drive  
Roadway

Leonard opened sealed bids received from two paving contractors to pave sections of Anna Livia Way, Calla Avenue, Robin Lane and Station Road, and to pave all of Golf View Avenue. Superintendent Bob Dabbs requested bids from a third contractor, but when he found out who the other bidders were, he said he could not compete with them. Bids were received from Michigan Paving & Materials Co. in the amount of \$99,976 and Rieth-Riley Construction Company, Inc. in the amount of \$105,026.84.

Open  
Sealed Bids  
for Street  
Paving

Leonard and Dabbs said that this is the opportune time for paving with the price of fuel down, the asphalt is less expensive. Dabbs said that the paving contractors will not be able to start the paving until the end of July, and it should only take a few days to complete the job.

Giglio moved, seconded by Leonard to enter into a contract with Michigan Paving & Materials Co. for paving as presented in the amount of \$99,976.00 to be paid with \$61,399.08 that has been set aside in the Capital Projects Fund from Casino Local Revenue Sharing Funds, and the remainder of the paving expense to be paid from the General Fund. Motion carried unanimously 4-0.

Lindley moved, seconded by O’Halloran to transfer \$61,399.08 from the Capital Projects Fund to the Local Street Fund, and to transfer the remainder (\$38,576.92) from the General Fund to the Local Street Fund to pay for the paving project. Motion carried unanimously 4-0.

Transfer  
Funds to  
Local Street  
Fund

Leonard moved, seconded by O’Halloran to approve expenditures of up to \$12,000 for the purchase of a 2016 Kawasaki Mule Pro-FX EPS with appropriate accessories. Motion carried unanimously 4-0.

Police ATV  
Purchase

Leonard moved, seconded by Lindley to approve the purchase of a Fisher TW-8800 Multi Frequency Line Tracer from Etna Supply for the water department at a cost of \$3,100 less a credit of \$1,800 for returned parts at a net cost of \$1,300. Motion approved unanimously 4-0.

Pipe  
Locator  
Purchase

Leonard explained that the Village is required to submit a Title VI Non-Discrimination Plan to the Michigan Department of Transportation because the Village receives federal funding for the streets. The plan says that the Village does not discriminate, and if requested, we have translators for those that don’t speak English proficiently. The council selected Clerk-Treasurer Mary Robertson as the coordinator of the plan.

Title VI  
Non-  
Discrimination  
Plan

Leonard moved, seconded by O’Halloran to approve the Title VI Non-Discrimination Plan as presented to be submitted to the State of Michigan by the deadline. Motion carried unanimously 4-0.

Giglio moved, seconded by Lindley to approve the Social Club contract for 2016. Motion approved unanimously 4-0.

Social Club  
Contract

O'Halloran moved, seconded by Lindley to approve the request for the use of the Village grounds for Family Fest July 2, 2016. Motion approved unanimously 4-0.

Family Fest  
Request

Leonard moved, seconded by O'Halloran to make changes to the draft 2016/2017 budgets to show a transfer in to Capital Projects of \$13,000 for a police car and no transfer in for an ATV since the Village is going to purchase the ATV this year. Motion carried unanimously 4-0. The council will hold a public hearing for the 2016/2017 budgets on May 18 and a special meeting to adopt the budgets and approve the millage rate on May 25.

Review  
Proposed  
Budgets  
2016/2017

Giglio moved, seconded by Leonard to approve a budget amendment for the General Fund for 2015/2016 as presented. Motion carried unanimously 4-0.

Budget  
Amendments  
2015/2016

O'Halloran moved, seconded by Leonard to approve a budget amendment for the Golf Fund for 2015/2016 as presented. Motion carried unanimously 4-0.

Lindley moved, seconded by Leonard to approve a budget amendment for the Capital Projects Fund for 2015/2016 as presented. Motion carried unanimously 4-0.

O'Halloran moved, seconded by Lindley to approve hall rental requests for Dennis Zavesky on June 11, 2016, David Hurlburt on September 17, 2016 and Mary Kenny on November 24, 2016. Motion carried unanimously 4-0.

Hall Rental  
Requests

Audience Recognition: None

Audience  
Recognition

Correspondence: The council discussed a letter from Kelcie Huegel requesting the use of the Whitewood Beach for a wedding on September 3, 2016. The council will allow her to use the beach since it is a public beach, but suggested that as an alternative she use the viewing platform at the Lake Park Easement for the wedding since there is not much beach at Whitewood. If she chooses to use the Lake Park viewing platform, she will be required to give the Village a 30 day notice. The council will allow parking 10-15 cars at the Village Hall during the 30 minute ceremony, but they must be removed by 4:00 p.m. EST.

Correspondence

Leonard moved, seconded by O'Halloran to adjourn. Motion carried unanimously 4-0.

Adjournment

With no further business, the meeting was adjourned at 9:15 p.m. EST.

Respectfully Submitted,

Mary J. Robertson  
Clerk-Treasurer