

Village of Grand Beach  
48200 Perkins Blvd  
Grand Beach, MI 49117  
269-469-5000  
[rlayman@michianavillage.org](mailto:rlayman@michianavillage.org)

## Annual Rental Registration Application

### Exhibit A

**Rental Unit Address:**

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Property Owner Name: \_\_\_\_\_  
Owner's Principal Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Owner's Mailing Address: \_\_\_\_\_  
(If different than above) City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
Owner's E-Mail \_\_\_\_\_

EMERGENCY CONTACT Name & Phone number: \_\_\_\_\_

Primary Contact Name/Local Agent: \_\_\_\_\_  
(Owner or designated Agent who is the main contact if there are issues at the property  
Contact's Address) \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Local Agent Contact Mailing Address: \_\_\_\_\_  
(If different than above)  
Local Agent Contact's Phone: \_\_\_\_\_  
Local Agent Contact's E-Mail: \_\_\_\_\_  
Waiver/Indemnification \_\_\_\_\_

Number of off-street parking spaces \_\_\_\_\_  
Number of Bedrooms: \_\_\_\_\_  
Maximum number of occupants: \_\_\_\_\_  
Smoke Alarms in each bedroom: \_\_\_\_\_  
Waiver/Indemnification \_\_\_\_\_  
Street Address Posted in two locations \_\_\_\_\_  
Short Term Rental Liability Insurance \_\_\_\_\_  
Carbon Monoxide Alarm on each floor \_\_\_\_\_  
Two garbage and Two Recycling cans (if more than eight occupants) \_\_\_\_\_  
Emergency Contact information posted in kitchen \_\_\_\_\_  
Land Line Telephone \_\_\_\_\_

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Advertised Number of Bedrooms: \_\_\_\_\_  
Advertised Maximum Occupancy: \_\_\_\_\_  
Advertised Number of Parking Spaces: \_\_\_\_\_  
The length of the typical rental time frame: \_\_\_\_\_

**Owner/Agent Signature and date acknowledging Village Ordinance 2022-104 to regulate short-term rentals and consent to annual inspection: \_\_\_\_\_ Date: \_\_\_\_\_**

**Owner/Agent Signature and date verifying that there are working carbon monoxide detectors on each floor and working smoke alarms in all Bedrooms. I also certify that I will test the detectors and alarms at least every 90 days: \_\_\_\_\_ Date: \_\_\_\_\_**

**Owner/Agent Signature and date certifying that the property owner or a Local Agent will provide at least one copy of the Village's Rules and Regulations to the renters each time the Dwelling is rented. \_\_\_\_\_ Date: \_\_\_\_\_**

**Owner/Agent Signature and date certifying that a certificate of insurance naming the Village of Grand Beach as an additional insured covering Short Term Rental use of the Dwelling, and liability for all amenities of the dwelling, including, but not limited to, pools, play structures and use of golf carts must be filed with the Clerk's office: \_\_\_\_\_ Date: \_\_\_\_\_**

**FOR OFFICE USE ONLY:**

**Property Address: \_\_\_\_\_**

Inspection Date: \_\_\_\_\_

Inspector's Signature: \_\_\_\_\_

Effective Date for Rental: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_